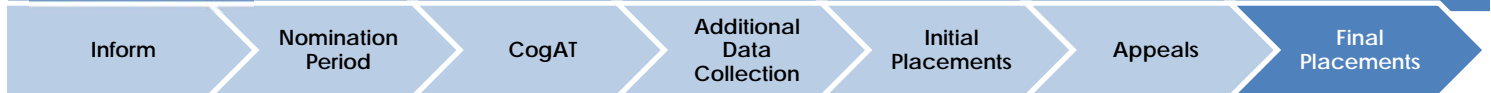




High Ability Selection

Elementary - 2018-2019



Due/End Date	Description
August	Share timeline with involved parties (HA teachers, counselors and principals)
8/13 – 10/26	Window for Parent/Teacher Nominations for Tier II(Cluster) and Tier III(Reach) placement. Any student who you believe may be successful in a higher placement should be nominated!
9/18 – 10/6	School Visits: HA team will share timeline with teachers and answer questions.
10/23	During Morning PD Time @ CTEC: CogAT training! (New (to 2nd/5th) teachers and Counselors are required to attend, other teachers may attend as needed)
10/23-10/26	CogAT administration schedules are created and teachers/counselors create their online sessions. *All online sessions should be created at least 24 hours before test administration.
10/26	All (2-5) Parent and Teacher Nominations are DUE to CTEC. *Late nominations must be sent to CTEC ASAP, and will be manually input at the school level.
10/29-11/20	CogAT test administration: All 2nd and 5th grade students and new or nominated students.
11/28	CogAT results information will be sent to Principals
11/30	CogAT results letter sent home to parents from CTEC
1/7 – 1/18	Counselors will oversee the administration of TOMAGS and SIGS in their buildings for all nominated students and those with a composite score of 120 or higher. *This will provide us with more data on more questionable placements.
1/15	Principals will submit names of teacher to participate in HA selection committee to Lynlie *All Reach teachers should attend + cluster at MS and 1 cluster teacher per elementary *One principal represented *Counselors – Minimum of 1 from each middle school.
1/25	All additional assessments/surveys must be graded, scored, tallied and submitted to April Power
1/25-2/4	Student data will be loaded into the HA data/information sheet. *Data includes: CogAT, TOMAGS, SIGS, Grades, ISTEP, CFA data, and AirWays MOY data.
2/5	HA Committee will meet, downstairs CTEC, for HA selection meeting-MS in afternoon
2/11	Committee placements will be submitted to Principals for distribution.
2/15	Deadline for Teacher Appeals process (Form/instructions to be included).
2/19	Appeals committee will meet to review data and teacher input/evidence.
2/22	Principals will be notified of all final placement decisions.
3/8	HA identification letter will be e-mailed to families of all nominated students or those with placement changes for the 2019-20 schools year *All 5th grade students with any HA placement will receive a placement letter.
4/16	Parent meeting for all new incoming Reach families @ CTEC
4/23	Deadline for parents to accept or decline HA placements.